



## MASTER OF BUSINESS ADMINISTRATION RECOMMENDATION FORM

Last Name	First Name	Middle Name	Graduate Degree Program Applied for: <input type="checkbox"/> MBA
Email Address		Contact No.	Applying to Begin Studies in: <input type="checkbox"/> January

**To the Applicant:**

Please submit **two (2)** recommendations as follows:

- The **first** must be from a **former professor, dean, or head of the college or graduate school that you attended.**
- The **second** must be from your **immediate superior or employer where you are currently working.**

If you are a **new graduate**, your two recommendations may come from a former professor, dean, or head of the college or undergraduate school. If you have been away from school for some time or if you are not working, your first or second recommendation, respectively, may come from any of the other persons listed above.

None of the recommenders should be a relative.

This form should be submitted to the Office of the Admissions in a sealed envelope and stamped on the flap by the recommending person together with the rest of the requirements for applying for the MBA program. The University of Belize reserves the right to contact the persons making the recommendation to confirm or verify information.

I agree that the recommendation(s) I am requesting shall be held in confidence by the officials of the University of Belize and I hereby waive my rights to examine it (them).	<input type="checkbox"/> Yes <input type="checkbox"/> No	Applicant's Signature	Date
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**To the recommending person:**

The person named above is applying for the MBA program at the University of Belize and has given your name as reference. Your evaluation, along with the materials submitted by the applicant, will help us in evaluating his/her application and would be greatly appreciated. Please return this form in a sealed envelope with your stamp/seal and signature on the flap or e-mail directly to admissions@ub.edu.bz

1. How long have you known the applicant? \_\_\_\_\_
2. How did you come to know the applicant? \_\_\_\_\_
3. How would you rate the applicant in terms of the following factors?

CRITERIA / RATING	Excellent	Above-Average	Average	Fair	Not Observed
1. Intellectual Ability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Clarity of Oral Expression	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Written Expression	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Maturity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Initiative	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Emotional Stability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Leadership Ability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Diligence in Study and Work Habits	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

4. Please write or type at the back of this form or on a separate sheet your overall impression of the applicant's skills, abilities, and personality traits that will have a direct bearing on the applicant's success in completing a rigorous MBA program. Thank you.

<b>Recommending Person's Name and Signature</b>	
<b>Institution and Contact Information</b>	



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