



DIANE SYLVESTRE (DS) SCHOLARSHIP * APPLICATION FORM

*** The DS Scholarship is administered through the University of Belize (UB) Office of Student Affairs in partnership with the Anglican Cathedral College (ACC).**

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I. BACKGROUND

The Diane Sylvestre (DS) Scholarship is awarded annually to an alumnus of Anglican Cathedral College (ACC) accepted to or current student at the University of Belize (UB) for an Associate's or Bachelor' Degree program based on financial need, academic excellence and other conditions set by the donor. Special consideration will be given to ACC Alumni who are enrolled in Math or Science programs; however, students enrolled in other programs are also eligible. Scholarship recipients must also be committed to community and institutional service and to staying and working in Belize. The award is funded through income only from the Diane Sylvestre Endowment Fund (DSE Fund) re-established March 1, 2013 by the benefactor J. Diane Sylvestre specifically for the University of Belize. The award is for two (2) academic years and one summer one of tuition and fees. The scholarship coverage and effective dates are specified in the scholarship award letter. The DS Scholarship is administered through the UB Office of Student Affairs in partnership with ACC.

II. GENERAL INFORMATION

- A. Information given herein is confidential, and will be used by the Office of Student Affairs/ACC to process your DS Scholarship application.
- B. These scholarships are tenable for one academic year but will be reviewed on a semester-by-semester basis with possible revocation if the applicant breaches major or sufficient conditions.
- C. Applicants must be Belizean Nationals and provide proof (copy of Passport bio-data page, Birth Certificate or Nationality certificate)
- D. Only registered full-time students with a minimum GPA of 2.5 or its equivalent (High School) on their most recent transcript can apply.
- E. Students on **ACADEMIC PROBATION** are not eligible to apply.
- F. Students who have **OUTSTANDING BALANCES** for the university may not be eligible to apply; they must settle those balances to become eligible.
- G. Students who have completed a **PROGRAM-CHANGE** for a year or less for academic eligibility reasons may not be eligible to apply.
- H. Students currently working or holding a scholarship from other sources may not be eligible for a DS Scholarship.
- I. Deadline for submissions is **MONDAY, JULY 6, 2020** to the Office of Student Affairs or ACC. **NO LATE SUBMISSIONS WILL BE ACCEPTED.**

II. SPECIFIC CRITERIA

The successful recipient of the DS Scholarship to the University of Belize must meet the following criteria.

1. Must be a full time student at the University of Belize or accepted to start as a full time student for the upcoming academic year.
2. Must maintain a GPA of not less than 2.5 and provide proof of academic standing by means of a relevant transcript of records.
3. Must display characteristics that are compatible with the ideals of the model UB student.
4. Must demonstrate good work ethic and positive attitude at all times.
5. Must be accompanied by Parents, Guardians and/or Spouses at the contract signing ceremony.

III. PERSONAL INFORMATION

Last Name: _____

First Name: _____

Middle Name: _____

Gender: _____

Cell Number: _____

Email address: _____

Permanent Address: _____ Phone: _____

Date of Birth: _____ (D/M/Y)

Home District: _____

Photo



Are you a:
New Student: Continuing Student:

Academic Program in which you are enrolled or will be enrolled:

Marital Status: _____

Have you had a Scholarship before? Yes No

If yes, when? _____

What kind? _____

If you are not dependent on your parents, please state whether you are financed by yourself or another supporter.

I am financing my studies Yes No

How many dependents do you have? _____

Where are these dependents living?

I am receiving financial support from:

Name of Supporter

Phone Number

Address: _____

How many other dependents does this person have? _____

Where are these dependents living?

How many of them are working? _____
In what position/s

And where? _____

IV. INCOME

1. Parents', Self or Financial Supporter's Annual Income: _____
(Please attach TD4 from employer or equivalent documentation)

2. Comment on Income: _____

V. SCHOLASTIC RECORD

1. New applicants or those enrolled in *diploma or certificate programs* must attach high school transcript.

AVERAGE: _____

2. Applicants currently enrolled in *degree programs* must attach transcripts from last school attended including U.B. if applicable).

GRADE POINT AVERAGE: _____

3. Please enclose two sealed letters of recommendation from persons who can make valid comments on your attitude toward academic excellence and professional development or professionalism on a job.

VI. JUSTIFICATION

Include a 200-word essay stating the reasons why you should be awarded this scholarship. Be sure to include your history (personal and academic) and any other information that makes you a good candidate for the program. Please attach a type-written copy to your application.

VII. STUDENT RESPONSIBILITY

Responsibility when applying:

Students:

It is your responsibility to:

- a) Complete all application forms accurately and truthfully and submit them on time to the proper location
- b) Re-apply each year that you want the scholarship
- c) Return all documentation, verification, corrections, and/or new information requested by the Office of Student Affairs
- d) Read and understand all forms that you are asked to sign
- e) Inform the Office of Student Affairs of any outside resources or assistance
- f) Notify the Office of Student Affairs of any change in your financial resources
- g) Accept the responsibility for all agreements that you sign
- h) Comply with all requirements agreed upon in accepting the scholarship
- i) Inform the Office of Student Affairs if you withdraw from the University of Belize, drop any courses, or change your name or address

After the award students must:

1. Enroll full time (minimum of 12 credits) for each semester unless granted permission by the Office of Student Affairs.
2. Earn a minimum cumulative GPA of 2.5 on a scale of 4.0 for the academic year to be covered for summer sessions by the scholarship. Semester GPA may also impact the award as a semester by semester review is also taken into account and may result in probation or other decisive actions if deemed necessary.
3. Give consent for grade release to the Office of Student Affairs for the purpose of reporting to the benefactor.
4. Perform institutional and or community service.
5. Abide by all university rules, regulations and code of conduct for students.
6. Remain in good academic standing at the university.

Renewal:

1. The benefactor is interested in helping students to complete their programs so the award will be provided for a specific period. However, to determine continuation of financial support, an annual review of students' records will be conducted to ensure that they maintain the minimum GPA and that they abide by university policies. If these requirements are not met, the award may be terminated. Please note that the fund does not support repeat courses or overloads.
2. Students who received an award for 2019-2020 need to reapply for renewal. Success of this application will be based on performance and completion of the requirements of the current award.

VIII. CHECKLIST REQUIRED FOR SUBMISSION OF APPLICATION:

To apply for the award applicants must submit the following documents.

- 1) A letter of acceptance from the University of Belize or proof of current enrolment
- 2) Completed Application Form to the DS Scholarship.
- 3) An essay (typewritten and double spaced) describing your goals and objectives and how this fund will support those goals
- 4) Cost Sheet showing program cost: tuition, fees, books etc. for the period of study.
- 5) Transcript (last available if graduation is pending) of last institution attended
- 6) Personal Income Tax TD 4 slip or the TD4 slip of parent or guardian. Where an applicant or his parent or guardian is not required to pay income tax, the applicant should submit a letter from the Income Tax Department verifying that they are not required to pay income tax.

Signature of Applicant

Date (MM/DD/YEAR)

By signing this form, I acknowledge that the information contained within is true, to the best of my knowledge. NOTE: A “Yes” response doesn’t immediately lead to ineligibility. However, false information will result in disqualification or sanctions.